

**Capital Area Human Services District Board Meeting
April 1, 2019 Notes**

Directors Present: Thomas Sawyer, Chair; Kathy D’Albor, Vice Chair; Laverne Aguillard; Amy Betts; Christy Burnett; Vickie King; Virginia Pearson; and Gary Spillman

Directors Absent: Rev. Louis Askins; Gerri Hobdy; Dana Carpenter, PhD; Gail Hurst; Becky Katz; Genny Nadler Thomas; and Rikki Permenter, PhD

	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the April 1, 2019 Consent Agenda and Approval of the Minutes for March 11, 2019.	Mr. Sawyer	<p>Mr. Thomas Sawyer, Board Chair, called the meeting to order at approximately 1:29 p.m. A quorum was not present.</p> <p>Dr. Kasofsky thanked the Board members for coming to the meeting. She stated that she would give her report since those topics don’t require a Board vote.</p> <p>Due to lack of a quorum, the April 1, 2019, Consent Agenda items and the minutes for March 11, 2019, will be presented at the May 6, 2019, meeting.</p>	
Public Comment	Mr. Sawyer	<ul style="list-style-type: none"> • There was no public comment. 	
Communications	Dr. Kasofsky	<p>Communications:</p> <ul style="list-style-type: none"> • The Behavioral Health Collaborative meeting on March 22 was well attended. The meeting purpose was to provide an update on what area providers are doing regarding opioids. Dr. Kasofsky reported that opioid prescriptions are down about 28%. • Suicide Program – 3/25: Tonja Myles hosted this meeting with different ministers. Dr. Kasofsky stated people were upfront re: their experiences and feels there may be a turnaround in community involvement in suicide prevention. • Faith-based Meeting – 3/26: This meeting was well attended. Three Board members attended and provided feedback. • Board members were invited to attend a Film Festival Event 4/1 with Local Student Video Productions at the Manship Theater. Students from Belaire High and McKinley High produced videos that were sponsored by grants from an evidenced based program called Generation RX by CAHS. The videos use peer to peer activities to provide education re: medication safety and prevention of opioid misuse. • Mental Health Association Program – 4/8: Dr. Kasofsky is providing the opening presentation for the Mental Health Association program. This year the meeting is focused on anxiety. She will present on the 	

		new things happening in this area re: behavioral health.	
Bridge Center for Hope SOP Development	Dr. Kasofsky	<ul style="list-style-type: none"> • K. Pino and Dr. Kasofsky worked on a draft for the Bridge Center for Hope’s Solicitation of Proposals. 	
SGR Report February 2019	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky provided an overview of the SGR report. Over all, CAHSD is where we need to be. <ul style="list-style-type: none"> ➤ A staff person will be transferred to CARP to submit more timely prior authorizations. 	
EBR LA –PRI Assistance (LA Prisoner ReEntry Initiative)	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky stated she attended the last EBR Region meeting to explain what happened with the grant CAHSD received from the Department of Corrections. CAHSD was granted the contract but the money was never received. Another RFP may be put out for the money that was going to come to this region. She met with LA-PRI and she is hoping that all will apply and work together. 	
Lease at Howell Place for MDMHC	Dr. Kasofsky	<ul style="list-style-type: none"> • The Howell Place lease is almost finalized. A timeline will be available soon. MDMHC will be moving across the street from their current location. The rent will cost approximately \$182K year. OHCC will be on a separate floor and CAHSD will be able to provide integrated care. • MDMHC will be renamed. CAHS-North is the name proposed. 	
Fiscal Move Consult	Dr. Kasofsky	<ul style="list-style-type: none"> • Both the Department of Administration and LA Department of Health feel CAHSD should move off of their financial system. Two Human Service Districts have already gotten off that system. <ul style="list-style-type: none"> ➤ CAHSD is researching what this move would entail. Three Human Service Districts are working together with a consultant to determine the scope/cost and number of new staff needed. The 3 days of consultative meetings went really well. 	
CABH Front Office Initiative	Dr. Kasofsky	<ul style="list-style-type: none"> • Engagement Study – For approximately a year, CAHS executive members have been studying what happens when people go to our clinics seeking services. We found that we are over run in the morning and often times have to ask people to leave and return. This has been tracked. <ul style="list-style-type: none"> ➤ Operations in the morning are very hectic, but those seeking services do not leave without seeing a licensed mental health professional. ➤ A decision has been made to change the largest clinic’s morning start time to 7:30 a.m. • Currently the Clinic manager has responsibility for front office staff. As a result of the study, a decision was made to transfer this responsibility to K. Muzik, Business Operations. 	
GMHC Move Update	Dr. Kasofsky	<ul style="list-style-type: none"> • GMHC– Kenny Matassa, Ascension Parish President, and Dr. Kasofsky have discussed GMHC moving out of the current location. 	

		<p>GMHC has outgrown the space being shared with Ascension Parish Counseling. Ascension has a millage and provides counseling in the same building as GMHC.</p> <ul style="list-style-type: none"> • K. Matassa is trying to find another location for GMHC. A building in Sorrento was offered but is too isolated. Dr. Kasofsky would like to research the possibility of GMHC relocating into the St. Elizabeth Physician Tower. K. Matassa has offered to offset some of the cost of the rent if that happens. 	
Board Membership Status	Dr. Kasofsky	<ul style="list-style-type: none"> • Ms. Pearson and Mr. Sawyer will receive reappointment packets to complete. • There was Board discussion re: <ul style="list-style-type: none"> ➤ The number of members not eligible for reappointment due to term limits. There was discussion re: the difficulty to locate people willing to serve on the Board in the rural areas. ➤ Discussed the possibility of adding video conferencing to the Board by laws. The bylaws will be included on the May agenda. • Board members need to complete their Tier 2.1 forms (copy provided) – due on May 15th regardless of reappointment status. 	
Update on new BH Progress	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky provided an update on new Behavioral Health progress being made in general. 	
Report from Chairman			
Board Policy Review by Direct Inspection/Board Business			
Compensation and Benefits	Mr. Sawyer	<ul style="list-style-type: none"> • Compensation and Benefits (% Default Merit: Report) 	Pended – will be included on 5/6 agenda.
Board Committee Principles	Mr. Sawyer	<ul style="list-style-type: none"> • Board Committee Principles (Direct Inspection) 	Pended – will be included on 5/6 agenda.
Policy Review Assignment Member’s Code of Conduct & Conflict of Interest Policy	Mr. Sawyer	<ul style="list-style-type: none"> • The Code of Conduct and Conflict of Interest policy review assignment. 	Pended – will be included on 5/6 agenda.
Next Policy Assignment	Mr. Sawyer	<ul style="list-style-type: none"> • Policy Review Assignment: Board Committee Principles 	Pended – will be included on 5/6 agenda.
Convene Nominating Committee	Mr. Spillman	<ul style="list-style-type: none"> • Convene the Nominating Committee - Mr. Spillman and Ms. King. 	A list of Board members indicating reappointment eligibility status will be sent to the members.
Adjournment	Mr. Sawyer	<ul style="list-style-type: none"> • The meeting was adjourned. 	
Next Meeting	Mr. Sawyer	The next CAHSD Board meeting will be on May 6, 2019, at 1:00 p.m. at 4615 Government Street, Building 2, Room 200A.	